



“The City With a Heart”

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL
&
SAN BRUNO REDEVELOPMENT AGENCY

November 8, 2011

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on November 8, 2011 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

Mayor Ruane thanked the San Bruno Garden Club for the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor/Chair Ruane, Vice Mayor/Vice Chair Salazar and Council/Board Members Ibarra, Medina and O’Connell. Recording by Clerk Bonner. **City Attorney Zafferano** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Mayor Ruane said he nominated **Father Michael Brillantes** of **St. Bruno’s Church** to receive a diversity award given by the Latino Chamber of Commerce at the old County Courthouse in Redwood City at the Mayor’s diversity awards in which twenty cities participated.

Mayor Ruane congratulated San Bruno’s own **Jeff Steinberg** of **Sojourn to the Past** who was Honored by President Obama at the White House.

Mayor Ruane said the Annual Coats for Kids would be held this year at the National Guard Armory on the 17th of November from 4:00 to 7:00 p.m. Details of the event can be found on the Recology website. He said everyone is encouraged to get the coats in and pay special attention to the change in location.

4. PRESENTATIONS: None.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: City Council and San Bruno Redevelopment Meeting of October 25, 2011, approved as submitted.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

a. **Approve:** Accounts Payable of October 24 and 31, 2011.

b. **Approve:** Payroll of October 23, 2011.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated September 30, 2011.

d. **Adopt:** Resolution Authorizing the City Manager to Award a Contract to Adamson Police Products for the Purchase of Ballistic Body Armor Vests in the Amount of \$35,187.51.

e. **Adopt:** Resolution to Tax Defer Employee Paid Contributions to the CalPERS Retirement System.

f. **Adopt:** Resolutions Amending the Fiscal Year 2011-12 City of San Bruno and the San Bruno Redevelopment Agency Budgets to Re-Appropriate Fiscal Year 2010-11 Carryover Encumbrances.

M/S Medina/Ibarra to approve the Consent Calendar and passed with all ayes.

8. PUBLIC HEARINGS: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: No one wished to speak.

10. CONDUCT OF BUSINESS:

a. Receive Report on Recommended Changes to the Personnel Board and the Bicycle and Pedestrian Advisory Committee.

City Manager Jackson gave an overview of the staff report. She said there are two advisory bodies who have evaluated their work program and their composition, the Personnel Board and the Bicycle and Pedestrian Committee.

She said the Personnel Board has done a complete review of all of the job classifications for the City and at this time, they see no need for a regular meeting schedule. It is their recommendation to look at revising the meeting schedule to a quarterly program, once every three months, on a regular basis and inbetween that, as needed to call a special meeting. She said this Board has also been impacted by a turnover and on occasion, only having three or four members in attendance, as is the case today with only four members. It is their recommendation to reduce the number of participants to three, by attrition.

She said the Bicycle and Pedestrian Committee has a seven-member component, four appointed at large, three are liaison members from each of the Park and Recreation Commission, Traffic Safety and Parking Committee and the Planning Commission. The liaison from the Park and Recreation Commission, Dave Nigel has attended regularly; however, the members from the other Committee and Commission have found it hard to attend on a regular basis. It is the committee's recommendation that the three liaison members become appointed in order to maintain a seven-member committee and eliminate the current liaison practice. She said the openings must be posted. **Councilmember O'Connell** concurred.

Councilmember Ibarra said he has had a difficult time making it to a meeting because the meetings have been cancelled because of lack of a quorum.

Councilmember Medina said he had concerns of decreasing the size of the Personnel Board from five to three. He said there were three applicants to choose from after posting for an opening and at a time when we are asking people to get involved, he didn't know why would decrease. He said if a quorum were an issue, going to quarterly would make the time more available. He also did not believe a quorum of two would be the best to make a decision.

Councilmember O'Connell said she felt the issue of Bicycle and Pedestrian was the three members from other commissions felt over-burdened having to attend two meetings per month. The Personnel Board did the bulk of the work and did an excellent job; she said it is more of a workload. She said they could maintain a five-member group, but she didn't think it was necessary.

City Manager Jackson said staff proposes to bring back the change to the Personnel Board in a formal manner at the next meeting; however, the decision is to appoint tonight, defer it to a later date or not appoint.

b. Appointment of Citizens to Citizens Crime Prevention Committee, Culture and Arts Committee, Personnel Board and Parks and Recreation Commission Youth Representative.

Mayor Ruane asked for a nomination from the floor to the Citizens Crime Prevention Committee. **Councilmember Ibarra** nominated Peter Carey to Citizens Crime Prevention Committee.

Councilmember O’Connell nominated **Brandon Lau** to Citizens Crime Prevention Committee.

Brandon Lau received four votes.

Peter Carey received one vote.

Mayor Ruane said **Brandon Lau** is now on the Citizens Crime Prevention Committee.

Mayor Ruane asked for a nomination from the floor to the Culture & Arts Commission. **Councilmember O’Connell** nominated **Pamela Gamble** to the Culture & Arts Commission. **Councilmember Ibarra** nominated Jan Saga.

Pamela Gamble received four votes.

Jan Saga received one.

Mayor Ruane said **Pamela Gamble** is now on the Culture and Arts Commission.

Mayor Ruane asked for a nomination from the floor for the Youth Representative for the Parks and Recreation Commission. **Councilmember O’Connell** nominated **Claudia Calonge**.

Claudia Calonge received five votes.

Mayor Ruane said **Claudia Calonge** is now on the Parks and Recreation Commission.

Mayor Ruane and **Council** concurred to defer any decisions on the Personnel Board.

Mayor Ruane thanked everyone who applied and asked they not get discouraged. He read off the number of volunteer opportunities that are available throughout the City.

c. Adopt Resolution Approving Parking Restrictions on Atlantic Avenue and Bayshore Circle North.

Associate Engineer Tseng gave an overview of the staff report and asked for questions.

Councilmember Ibarra said this was a good solution. He said on Atlantic Avenue, no one parks on the north side. He said there is another block of Atlantic Avenue, the 200 block and that is what he thought was being discussed and he thought it had the same issues. **Tseng** said this request was brought up by the Fire Department. **Councilmember Ibarra** said the identical issue exists with the 200 block. **Public Services Director Fabry** said staff would follow up with the Fire Department.

Councilmember Medina said he had been to the site over the weekend and it was pretty clear; however, looking down the block, it was pretty congested. He asked about the history of the yellow zone. **Tseng** said staff would research it. **Fabry** said the yellow zone to the south was relocated to the north but she would research the history. **City Manager Jackson** asked for clarification if there was a need for the yellow zone? **Councilmember Medina** questioned the value of who the yellow

zone is serving in that area? **City Manager Jackson** said Council could authorize the red curb for the north side of the block and the loading zone could be deferred for further study.

Councilmember Medina talked about Bayshore Circle, the upkeep and maintenance and who pays for it. He said if the area could be shortened, there would be more flow, particularly for the residents and our emergency vehicles.

Councilmember O'Connell asked if it is ours, could we cut into it? **City Manager Jackson** said Bayshore Circle, the island, is owned by BART. She said maybe we could look into getting part of it to cut into it for parking. She said on her trip to the site, she observed seven limousines parked on Hermann, which narrows the street.

Councilmember O'Connell introduced the resolution for adoption to have the red zone on the north side of Atlantic and the red zone on the section of Bayshore Circle north and passed with a unanimous vote.

City Manager Jackson confirmed a more deliberate outreach to BART regarding Bayshore Circle for the City's purposes and addressing the deferral of the loading zone pending further study.

d. Receive Report and Adopt Resolution Authorizing the City Manager to Execute an Improvement Agreement, Affordable Housing Agreement, and Maintenance Agreement for the Cedar Mills Development Located at 599 Cedar Avenue.

Community Development Director Akin gave an overview of the staff report and asked for questions.

Councilmember Ibarra said all of the frontage would be new, such as sidewalks, hardscape and driveways? **Akin** concurred. **Councilmember Ibarra** asked about lighting enhancements, if that entails Pepper and Cedar Ave? **Akin** said the majority of the lighting improvements will be on site. **Councilmember Ibarra** noticed there is only one streetlight on the corner and there isn't another light for 2/3 of block west of Pepper Dr. He felt this was the time to improve lighting. **Akin** said the Public Services Director will follow-up on that.

Robert Riechel, 7th Ave. asked for a copy of the proposed plans how storm water will be collected, stored and redirected back into the ground. If some of the water is to be directed to an offsite location, he requested information on that also. He said the district requested contact information for the person or persons and numbers to be used to gain access to any locked or fenced areas for sampling and possible treatment. **Akin** said they could get the information to them and he said there is access to property in the maintenance agreement.

Councilmember O'Connell said she appreciated having everything all together in the report.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ibarra said this Thursday is the battle of the strip at Capuchino between Mills and Capuchino. He said the J.V. game will be played at 4:00 p.m. and the Varsity at 7:00 p.m. and Mayor Ruane will be in a rally parade at 6 p.m.

Councilmember Ibarra announced the 2012 Relay for Life will be April 28th and 29th, 2012 at Skyline College.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 7:55 p.m. The next regular City Council Meeting will be on November 22, 2011 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
November 22, 2011

Carol Bonner, City Clerk

Jim Ruane, Mayor